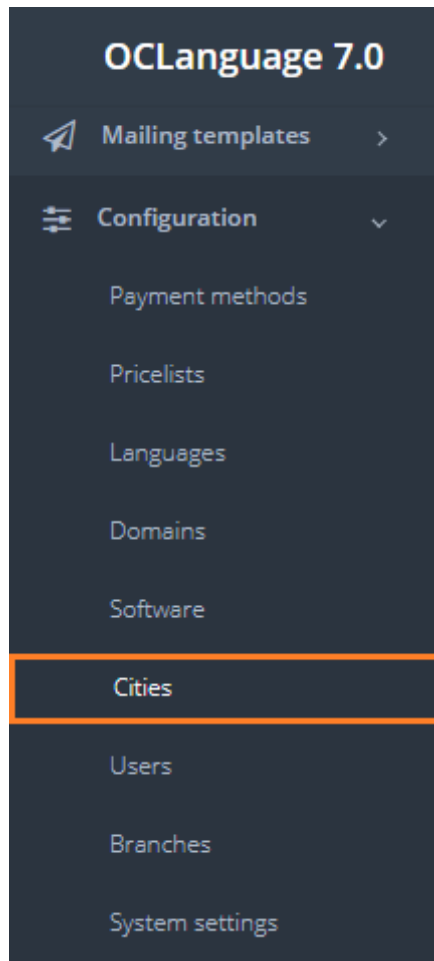


3.10. Cities

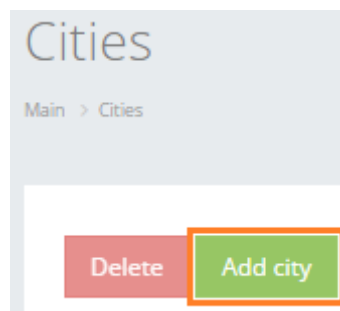
To manage a cities list browse “Board -> Cities”.



Cities are revealed in the following system section:

- Translators’ data (linking translator to a particular city).

To add a new city click “Add city”.



Field	Description
City name	Specify name of the city
Country	Choose a country from a pre-defined country list

After the fields are filled, click “Save”.

New city

Main > Cities > New city

City name

Country

In general view of Cities you can see all cities that have been added to the list. A system user can create as many cities, as it needs for daily work.

Cities

Main > Cities

City name	Country
Bucharest	ROMANIA
Copenhagen	DENMARK
Helsinki	FINLAND

User can filter data in the Cities database by using 2 methods:

1. Type letters or numbers in “Search” field and click “Enter”

Cities

Main > Cities

City name	Country
Oslo	NORWAY

Cities can be searched by City name.

! Please note that data filter can be removed by deleting the text in the “Search” field and clicking “Enter”.

2. Filter data by sorting data from A to Z and vice versa by clicking on the column name.

Cities

Main > Cities

Delete Add city

Search

<input type="checkbox"/> City name	Country
<input type="checkbox"/> Copenhagen	DENMARK
<input type="checkbox"/> Tallin	ESTONIA
<input type="checkbox"/> Helsinki	FINLAND
<input type="checkbox"/> Riga	LATVIA

Click on the text to browse City details.

Cities

Main > Cities

Delete Add city

Search

<input type="checkbox"/> City name	Country
<input type="checkbox"/> Bucharest	ROMANIA
<input type="checkbox"/> Copenhagen	DENMARK
<input type="checkbox"/> Helsinki	FINLAND

In order to remove a particular City, check the box next to the city that you want to delete and click "Delete".

Cities

Main > Cities

Delete Add city

Search

<input type="checkbox"/> City name	Country
<input checked="" type="checkbox"/> Bucharest	ROMANIA