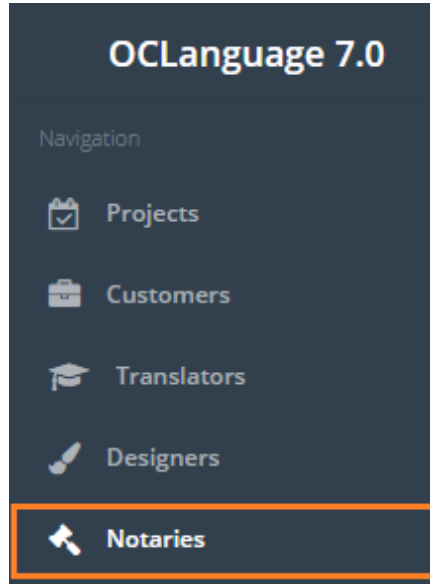


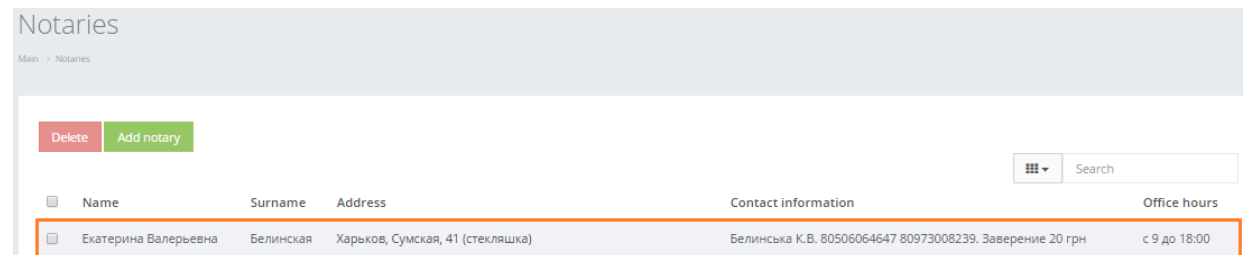
8.11. How to edit notaries' data

In order to edit notary's data follow the below steps:

1. In the main menu click "Notaries"



2. The system will open the notaries' database. Click the notary, whose data you would like to review.



The screenshot shows the 'Notaries' database interface. At the top, there are 'Delete' and 'Add notary' buttons. Below is a table with columns: Name, Surname, Address, Contact information, and Office hours. A search bar is located on the right. The first row of the table is highlighted with an orange border.

<input type="checkbox"/>	Name	Surname	Address	Contact information	Office hours
<input type="checkbox"/>	Екатерина Валерьевна	Белинская	Харьков, Сумская, 41 (стекляшка)	Белинская К.В. 80506064647 80973008239. Заверение 20 грн	с 9 до 18:00

3. Edit the notary's data.
4. Click "Save". The system will save a new changed notary's card.

Name	Екатерина Валерьевна
Surname	Белинская-Орлова
Address	Харьков, Сумская, 41 (стекляшка)
Additional address	
Contact information	Белинская К.В. 80506064647 80973008239. Заверение 20 грн
Office hours	с 9 до 18:00

[Save](#) [Delete](#)